



Chapter Approval Form for CPE over Two Hours in Length

To receive approval by GSCPA's CPE department for CPE over two hours in length, you must submit the forms listed below to Kara Peterson prior to marketing the event to your Chapter:

- 1) **Signed and completed chapter approval form**
- 2) **Speaker's biography**
- 3) **Speaker's outline or presentation**

Kara Peterson

Georgia Society of CPAs, 3353 Peachtree Rd NE Ste 400, Atlanta, GA 30326-1414

Fax: 404-237-1291

Email: kpeterson@gscpa.org

Please complete or attach the following:

Chapter Name: _____

Name of Presentation: _____

Date of Presentation: _____

Location of Presentation : _____

City: _____

Number of CPE Hours: Number of A&A Hours: (if applicable):

Speaker's Name: _____

Company Name: _____

Speaker's Address: _____

City/State/Zip: _____

Speaker's Telephone/Fax: _____

Speaker's Email Address: _____

By signing this form, you agree to only market your event to members of your Chapter. Thank you for your cooperation.

Signature of Authorized Officer or Director: _____