

CPE Courses for CPAs - 2007
Georgia Perimeter College 2101 Womack Road - Dunwoody, Georgia 30338

<i>Course Description</i>	<i>Building Room No.</i>	<i>Recommended CPE Credit</i>	<i>Cost Per Person X</i>	<i>No. of Persons =</i>	<i>TOTAL</i>
Access 2003, Level 1 Friday, November 30 @ 8:30am – 4:30pm	E0150	8 hours A&A	\$160*	_____	\$_____
Identity Theft and Computer Security Saturday, December 1 @ 8:30am – 4:30pm	A2200	8 hours	\$160*	_____	\$_____
Racketeer Influenced and Corrupt Organization Act (RICO) Tuesday, December 4 @ 2:00pm – 6:00pm	E1400	4 hours	\$80**	_____	\$_____
Tax & Other Practical Considerations – Property Overseas Thursday, December 6 @ 1:00pm – 5:00pm	E1440	4 hours	\$80**	_____	\$_____
Excel 2003, Level III Friday, December 7 @ 8:30am – 4:30pm	E0150	8 hours A&A	\$160*	_____	\$_____
Access 2003, Level II Saturday, December 8 @ 8:30am – 4:30pm	E0150	8 hours A&A	\$160*	_____	\$_____
Economic Decision Making Thursday, December 13 @ 8:30am – 12:30pm	E0190	4 hours	\$80**	_____	\$_____
Excel - Tips & Tricks Friday, December 14 @ 8:30am – 4:30pm	E0190	8 hours A&A	\$160*	_____	\$_____
QuickBooks Pro, Level I Saturday, December 15 @ 8:30am – 4:30pm	E190	8 hours A&A	\$160*	_____	\$_____
Sarbanes-Oxley and Non-Public Companies Monday, December 17 @ 8:30am – 4:30pm	A2200	8 hours A&A	\$160*	_____	\$_____
Accounting Research On The Web Tuesday, December 18 @ 8:30 – 4:30pm	E0150	8 hours A&A	\$160*	_____	\$_____
The Beer Game Wednesday, December 19 @ 8:30am – 4:30pm	E1440	8 hours	\$175	_____	\$_____
Fraud Seminar: Cyber Fraud, Money Laundering, etc. Thursday, December 20 @ 8:30am – 4:30pm	A2200	8 hours A&A	\$160*	_____	\$_____
TOTAL					\$_____

*\$135.00 for members of North Perimeter, DeKalb, and Gwinnett Chapters.
 **\$70.00 for members of North Perimeter, DeKalb, and Gwinnett Chapters

Checks will not be deposited until after class date.
 We **DO NOT** accept credit cards.
 Please use a separate sheet of paper for additional names.

Registration is Incomplete Without Payment.

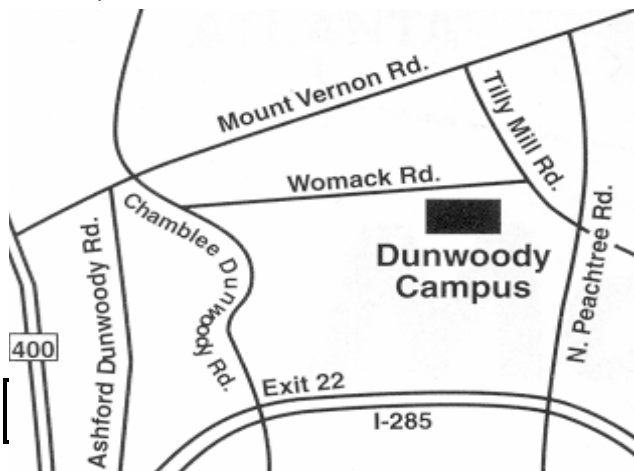
Make Check Payable To / Mail To:
 North Perimeter Chapter of CPAs
 C/O Ellen L. Sweatt, CPA
 Georgia Perimeter College-Dunwoody Campus
 2101 Womack Road
 Dunwoody, GA 30338

Your GA Society No _____

 Last Name First Name MI

 Work Phone Home Phone

 E-mail



FOR ADDITIONAL INFORMATION

**Contact Ellen Sweatt at Voice 770-274-5160,
 Fax 770-274-5259, or E-mail: esweatt@gpc.edu**

PARKING INSTRUCTIONS

Park anywhere in student parking and put an index card in
 your back window marked 'CPA'

FOR CPAS 2007

Georgia Perimeter College, Dunwoody Campus

Access 2003, Level I: Learn to create databases and reports with this increasingly popular software. Topics include: Creating and Editing Tables, Setting Primary Keys, Simple Queries, Database Concepts, AutoForms, Restricting Fields, Using Multiple Tables, AutoReports and Restricting Records. Techniques for the enhancement of auditing activities is presented and discussed.

Access 2003, Level II: A continuation of Level I. Topics include: Compound Queries, Customized Screen Forms, Customized Reports, Expression Builder, Control Properties and Referential Integrity. Categorization and data mining techniques used in auditing procedures are presented and discussed.

Accounting Research on the Web: Discover the power of online searching for you and your clients using the Internet and using the databases available through GALILEO (Georgia Library Learning Online). First, explore the World Wide Web using search engines, directories, and meta search engines, and selected websites. Second, explore the library of electronic information available to you free through GALILEO, with emphasis on databases relevant for CPAs. This workshop will provide strategies for using your time effectively and efficiently online.

Economic Decision Making: Participate in exercises that will teach you how individuals, companies and government make the decisions about how resources should be allocated. This hands-on workshop will take you from individual decisions on spending time and money through corporate resource allocation strategies to insight about Federal Reserve Board and Federal government decisions.

Excel 2003, Level III: An overview and discussion of good spreadsheet design and more advanced spreadsheet operations will be provided as well as hands-on application exercises to include the following areas: Database Sorting and Filtering, Macros, Linking Excel with Word and Access, Goal Seeking with Solver, and Additional Functions (Count, If, Upper, Lower, Trim).

Excel – Tips & Tricks:

Part 1: Excel - Tips & Tricks: Join GPC'S very own "Excel Goddess" as she shares tips and tricks in this 4-hour dynamic workshop. You will discover cool secrets lurking under the Excel Data menu, how to calculate subtotals in seconds, construct your very own splash screen, create personalized add-in programs and other hidden secrets and techniques built into Microsoft Excel. Even experienced Excel users can discover new and quick ways to save time and effort.

Part 2: Overcoming Excel Formula Dys"function": Do you suffer from low productivity and inefficiency due to Excel formulas and functions? Do you often find yourself entering a formula in Microsoft Excel worksheet "the hard way"? Do you catch yourself thinking "there must be an easier/better way" to do this formula? Take your Excel formula knowledge to the next step. This workshop will provide an invaluable understanding of formulas using absolute cell references and multiple worksheets as well as several useful Excel functions. You will learn how to build formulas and functions to calculate due dates, elapsed time, count on condition, sum every Nth cell, average correctly with zeros or negative numbers. Excel experience highly recommended.

Fraud Seminar: Topics Include Cyber Fraud, Money Laundering, Financial Statement Fraud, Misappropriations and Kickbacks, Fraudulent Financial Transactions, Analysis Techniques, External and Internal Fraud, Embezzlement by Computer, and Asset Misappropriation. Enron, World.com and other companies will be discussed.

Identity Theft and Computer Security: What constitutes identity theft? How can it occur? What are the potential consequences? How can I protect myself and my clients against it, and what must I do if I'm a victim? Discover the answers to these questions and more. Then learn techniques and tips for securing your home and/or office computers from a wide variety of cyber-attacks, including many that can result in identity theft. We will discuss simple-to-use, low-cost software and hardware solutions to help you protect your important data and documents from unauthorized use.

QuickBooks, Pro, Level I: Exploration of this popular computerized accounting system including charting of accounts, data management, and printing financial statements. The course is designed for QuickBooks Accounting users with little or no experience in the software.

Racketeer Influenced and Corrupt Organizations Act (RICO): Learn how this statute which was originally intended to apply to organized crime is now being used against non-organized crime defendants. RICO, which provides both criminal and civil penalties, is one of the most important laws affecting business today. Business-related crimes such as bribery, embezzlement, mail fraud, and wire fraud are also considered racketeering.

Sarbanes-Oxley and Non-Public Companies: A practical guide to allow a non-public company to implement the key aspects of Sarbanes-Oxley to decrease the possibility of fraud and improper financial reporting.

Tax and Other Practical Considerations in Retiring or Owning Property Overseas : Your client is intrigued by either retiring and/or buying property outside the United States. Since you, as their CPA, are their most trusted advisor on all matters tax and financial, they want your advice. What do you tell them? This course will focus primarily on the tax considerations, but will delve into financial, non-financial, and other practical issues your client will face before, during and after the move. As examples - We will take a closer look at two of the most popular retirement destinations – Costa Rica and Mexico.

The Beer Game: Developed at MIT, shown on PBS, and played by executives around the world. "The Beer Game" shows how well intentioned, intelligent people can create an outcome no one expected and no one wanted. By compressing time and space so that we may experience the long-term consequences of our actions, patterns of behavior as observed in the game offer valuable insights for decision-making in complex and dynamic systems. Recorded presentations by two recognized experts in the field of System Dynamics will open your eyes to a new way of thinking – systems thinking. Especially when employed by groups and teams, these concepts and tools provide strong change management support for those individuals in management and consulting positions to create high leverage solutions to stubborn problems in the workplace.

Help us Serve you Better!

We don't like to cancel classes. Register early. Your registration may determine if the class will be held.